

## COVID-19 restarting face-to-face Scouts risk assessment

<b>Name of section or activity</b>	Ennerdale Scout Centre V2	<b>Date of risk assessment</b>	22 <sup>nd</sup> June 2021	<b>Name of person doing this risk assessment</b>	John Seed / Wayne Curwen	<b>COVID-19 readiness level transition</b>	To open up again as a Centre – Hostel Accommodation and Camping
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<b>What hazard have you identified? What are the risks from it?</b>	<b>Who is at risk?</b>	<b>How are the risks already controlled? What extra controls are needed?</b>	<b>What's changed that needs to be thought about and controlled?</b>
<p><b>A hazard</b> is something that may cause harm or damage. <b>The risk</b> is the chance of it happening.</p>	For example, young people, adult volunteers, visitors.	<p><b>Controls</b> are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.</p>	<p>Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p>

We've provided some examples of hazards and potential control measures to help you start thinking about your risk assessment and plans for restarting face-to-face Scouts. Make sure you customise all of the content in the table so that it's relevant to your situation and make sure that everyone doing and reviewing the risk assessment understands it all. Don't include any data that could personally identify someone, such as a member's name in the risk assessment itself, only in the details of who has done, checked and approved it.

Spread of Covid 19	Vol.Staff Contract Cleaner Visiting Groups Tradesmen	<ul style="list-style-type: none"> <li>• Keep contact during Reception and departure processes to a minimum whilst trying to maintain social distancing. Sanitise keys and any information handed over</li> <li>• Remind all of Public Health Advice re hand washing and social distancing</li> <li>• Reminders of hand washing regime displayed in numerous places</li> <li>• Hand Sanitiser readily available</li> <li>• Deep cleaning between bookings</li> <li>• Ask groups to frequently clean areas of high use during stay</li> <li>• Ask visiting groups to advise us if any of their members show signs of symptoms or test positive during or after their stay – if our staff are not present on site at the time of discovering appositive test then the group should use our emergency contact system</li> <li>• We would have to notify the authorities should we be notified of any incidence of Covid symptoms as above – we hold contact details for each booking and will also display NHS QR codes for track and trace purposes</li> <li>• Visiting Scout groups will be testing by lateral flow tests every 48-72 hours</li> <li>• Ask visiting groups not to mix if more than one group is present</li> </ul>	
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Transmission of Covid 19 during deep cleaning from residues on high use areas	Vol Staff Contract Cleaner	<ul style="list-style-type: none"> <li>Ask visiting groups to let us know about outbreaks as soon as they know</li> <li>Ensure PPE is available</li> </ul>	
People's hygiene: higher risk of infection spread if people don't wash their hands properly.	Young people, group leaders, Site volunteers	<ul style="list-style-type: none"> <li>Providing hand sanitiser or hand washing facilities for visitors</li> <li>Signage to remind of hand washing and sanitising, and how to wash posters near sanitation points</li> </ul>	
Hygiene of toilets: higher risk of COVID-19 spread if toilets aren't kept hygienic.	Young people, group leaders, Site volunteers	<ul style="list-style-type: none"> <li>Cleaning toilet facilities before and after bookings</li> <li>Making sure cleaning equipment is available to leaders and stored safely.</li> <li>Deep cleaning toilet facilities on a regular basis.</li> <li>Maximise ventilation</li> <li>If more than one group is present on site at the same time look into allocating specific toilets to specific groups and initiate one-way system in toilet access corridor and/or make sure both toilet blocks are opened</li> </ul>	
Maintaining social distance when young people are dropped off and picked up: higher risk of COVID-19 spread if social distancing not maintained.	Young people and parents	<ul style="list-style-type: none"> <li>Visiting groups are responsible for their own travel arrangements</li> </ul>	
Maintaining social distance during the stay: higher risk of COVID-19 spread if social distancing not maintained.	Young people and volunteers	<ul style="list-style-type: none"> <li>Visiting groups are responsible for their own conduct whilst on site</li> <li>Ask visiting groups not to mix</li> <li>Scout Groups have to do their own Risk Assessment before coming</li> </ul>	
Hygiene of activity equipment: higher risk of COVID-19 spread if equipment is shared without proper hygiene.	Young people and volunteers	<ul style="list-style-type: none"> <li>Cleaning activity equipment before and after use.</li> <li>Limiting the amount of equipment used</li> </ul>	
Risk associated with being closed for an extended period eg Fire, Ellectrical, Legionella	All visitors and vol staff	<ul style="list-style-type: none"> <li>Fire Alarms and emergency lighting have been tested as normal during lockdown</li> <li>Fire Extinguishers have been serviced during lockdown</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Fire Doors and Exits have been checked as normal during lockdown</li> <li>• General electrical testing and annual PAT testing has been carried out during lockdown</li> <li>• Normal, regular legionella testing and cleaning has been carried out during lockdown</li> </ul>	
Risks associated with transmission of Covid 19 whilst administering First Aid	Group Leaders, Vol Staff, Young People	<ul style="list-style-type: none"> <li>• The majority of First Aid administered will be by each Group's own leaders as our warden and vol. staff are not on site every day</li> <li>• Add face masks and disposable aprons to site first aid kits</li> <li>• If any of our staff do need to be involved with administering First Aid then they will need to ensure that they wear full PPE as distancing will be broken. Sanitiser should be used before and after the treatment. If it's possible and sensible the person being treated should also wear a mask. PPE should continue to be worn until the care of the injured person is transferred. The First Aider should monitor themselves afterwards for symptoms of Covid 19 and if present they should isolate for the recommended period or until a negative result is obtained.</li> <li>• If there is a need to administer CPR all the normal steps need to be carried out <b>except that if dealing with an adult no rescue breaths should be given</b> – chest compressions should be at the normal rate with breaks taken where rescue breaths would normally be given – the patient's nose and mouth should be covered by a cloth</li> <li>• Any materials such as PPE which has been contaminated by blood or bodily fluids should be bagged separately and labelled as usual</li> <li>• As normal SA policy full details of any incident need to be kept – if an outbreak occurs then these details may be needed for Track &amp; Trace</li> <li>• Groups are already asked to inform staff if items have been used from the site's own First Aid kits</li> </ul>	
Transmission of the disease due to poor waste management	All visitors, vol staff, waste management contractors	<ul style="list-style-type: none"> <li>• Ensure that there are sufficient bins available for use and that they are emptied on a regular basis to prevent overflowing and littering</li> <li>• Current advice is that there doesn't need to be any segregation of PPE or Lateral</li> </ul>	

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		<p>Flow Device waste from our normal black bag waste unless someone shows symptoms or tests positive for the virus but good practice would seem to be, that used LFDs should be placed in the small waste bag provided in the kit before black bagging</p> <ul style="list-style-type: none"> <li>If someone does have symptoms of Covid 19 then any waste associated with their treatment or from cleaning areas where they have been, should be double bagged, put in a safe and secure area and stored until the individual's test results are known or for at least 72 hours. We need to identify an area that group leaders can have access to when staff are not on site but which can otherwise be kept secure</li> <li>Consult with Waste Management Contractor</li> </ul>	
Normal campsite risks	All present	<ul style="list-style-type: none"> <li>Campsite Risk Assessment sent out to groups at time of booking</li> </ul>	
<p><b>Review:</b> this risk assessment is for a section to move from one COVID-19 readiness level to the next. An additional risk assessment should be produced for each proposed move.</p>			

<b>Checked by GSL</b>	Name: Role and level: Date:	<b>Checked by Group Executive</b>	Name: Role and level: Date:
<b>Approved by approver</b>	Name: Role and level: Date:		

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face-to-face Scouts based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members, and the County Commissioner, who will all have access to this data. Scouts UKHQ will retain this data for three years after the COVID-19 readiness level goes to Green and does not return to Amber or Red to act as evidence of the assessment taking place. For further details on Scouts' data processing stance, please visit our Data Protection Policy: [scouts.org.uk/DPPolicy](https://scouts.org.uk/DPPolicy)

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